



School Council Meeting Minutes

5427 - 50th Street, Taber, Alberta T1G 1M2

Phone: (403)223-3165 Fax: (403)223-4233

Date: Thursday, November 4, 2021

Time: 6 pm at St Mary's

Attendance:

| Name | Position | In Attendance | Regrets |
|------------------------|---------------------|---------------|---------|
| Mark DeJong | Principal | Present | |
| Josh Van Uden | Associate Principal | Present | |
| Laurie Kerkhoff | Chairperson | Present | |
| Carla Gouw | Vice-Chairperson | Present | |
| Catherine Kerkhoff | Secretary | Present | |
| Laurie Untereiner | Treasurer | Present | |
| Tom Machacek | Trustee | Present | |
| Sophia Reyes | Sr High Student Rep | | Yes |
| | Jr High Student Rep | | |
| | Teacher Rep | | |
| Fr. Philip Van Ting Le | Parish Priest | | Yes |
| Tamara Miyanaga | Community Rep | | |
| Anita Unrau | Parent | Yes | |
| | Parent | | |
| | Parent | | |
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| | Parent | | |

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| <p>AGENDA ITEM</p> <ol style="list-style-type: none"> 1. Call to Order Items 2. Discussion from Reports 3. Other Business: <ol style="list-style-type: none"> a) Set School Council Meeting dates for the 2021/2022 year b) ASCA workshop for help on making amendments to School Council Bylaws and Policies c) Thank you gift to Pat Bremner 4. Additions to Agenda <ol style="list-style-type: none"> a) b) 5. Next Meeting Date 6. Adjournment | <p>MEETING NOTES AND ACTIONS</p> <p>1. Laurie called meeting to order at 6:10pm</p> |
| <p>1. Call to Order</p> <ol style="list-style-type: none"> a. Opening prayer and treaty acknowledgement b. Welcome and introductions. c. Approval of Agenda d. Approval of minutes from the May 31, 2021 meeting | <p style="text-align: center;">Holy Spirit Catholic Schools acknowledge that the land on which we gather is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta.</p> <p>C. Catherine motioned to approve the agenda, Laurie U Seconded.</p> <p>D. Anita Motioned to approve the agenda, Laurie U seconded</p> |
| <p>2. A. Principal's Report - Mark DeJong</p> | <p>A) Contact tracing at the school level: <i>For all Grades</i></p> <p>Starting this week, should AHS notify the division that there is a confirmed case of COVID-19, where the individual attended school while infectious:</p> <ol style="list-style-type: none"> 1. Specific communication will be sent to those who are considered a close contact of the confirmed case |

(e.g. class cohort, riding the same bus, in the same extracurricular activity, etc...).

2. General communication will be sent to the school community to apprise them of the current number of active cases, along with any other relevant community-based information.

For Kindergarten to Grade 6 Class Cohorts

When 3 or more individuals are identified in a 5-day period, the class will be moved to at-home learning for a 10-day period. This 10-day period will begin on the last date that the individual who tested positive for COVID-19 attended and was infectious.

Should a class cohort move to at-home learning because they fall under a period of exclusion, instruction will be delivered via Google Classrooms. Schools and teachers will provide specific instructions regarding access to at-home learning during the period of exclusion.

For Grade 7-12 Class Cohorts

At this time, exclusions do **NOT** apply to Grade 7-12 class cohorts.

*question asked about privacy and information on tests, the school can not ask for that information due to the privacy act.

B) Vaccination status of people entering the school or participating in school events:

1. All employees, Parents, Vendors and Volunteers are required to show evidence of vaccination or an AHS approved test that has occurred within 72 hours before entering the school or participating in a St. Mary's School event.

2. This applies to visiting schools parents and volunteers
3. This does not apply to parents quickly picking up their child.
4. This does not apply to students.

C) Spectator Policy Change: (Applicable to High School home games only)

1. Two adults per rostered player are permitted to attend games.
2. All spectators will be screened for vaccination status
3. Live-stream of home games will continue on the St. Mary's Youtube channel.
4. Information regarding junior high games will be forthcoming as basketball season begins.

D) Hosting Sr. Girls 2A Volleyball Provincials Nov. 24 -27:

We are working with senior administration and ASAA to create a safety plan for spectators at provincials. More details to be released as the date approaches.

*local business' have been contacted to look at playing a live feed

E) Staff Professional Growth Plan meetings:

1. 1 on 1 meetings during prep - 10-30mins
2. Explain how your growth plan ties to the TQS
3. How will you assess that your goal has been met?
4. Do you have long-term career goals that I can support?

F) Staff Supervision

1. Consists of walkthroughs, scheduled/unscheduled observations, and feedback meetings.
2. Scheduled for all staff members
3. Typically focused on instructional practice though observations can be used to support classroom management and permeation of faith.

G) Education Act (Student Responsibilities):

Student responsibilities 31

A student, as a partner in education, has the responsibility to

- (a) attend school regularly and punctually,
- (b) be ready to learn and actively engage in and diligently pursue the student's education,
- (c) ensure that the student's conduct contributes to a welcoming,

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| | <p>caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging,</p> <p>(d) respect the rights of others in the school,</p> <p>2012 Section 32 Chapter E-0.3 EDUCATION ACT 39</p> <p>(e) refrain from, report and not tolerate bullying or bullying behaviour directed toward others in the school, whether or not it occurs within the school building, during the school day or by electronic means,</p> <p>(f) comply with the rules of the school and the policies of the board,</p> <p>(g) cooperate with everyone authorized by the board to provide education programs and other services,</p> <p>(h) be accountable to the student's teachers and other school staff for the student's conduct, and</p> <p>(i) positively contribute to the student's school and community.</p> |
| <p>2. B. Associate Principal's Report - Josh Van Uden</p> | <p><u>DREC Update</u></p> <ol style="list-style-type: none"> School Councils – Faith Plan Year 3 theme <ul style="list-style-type: none"> Journey of an Intentional Disciple <ul style="list-style-type: none"> Together on the Journey Be committed, Be Accountable GIFGIC Home Portal (for up to Grade 8 students) <ul style="list-style-type: none"> http://www.pearsoncanada.ca/growinginfaith/student-home/ <ul style="list-style-type: none"> Username:holyspirit99 Password: Student99 Catholic Education Sunday - November 7, 2021 <ul style="list-style-type: none"> Novena (GrACE) - Grateful Advocates for Catholic Education Retired Staff Mass - November 2, 2021 (5:00 at St. Basil's Church) School Masses each Friday, rotation of grades. <p><u>Important Dates</u></p> <ul style="list-style-type: none"> All Saints – November 1, 2021 All Souls – November 2, 2021 Catholic Education Sunday – November 7, 2021 1st Sunday of Advent – November 28, 2021 <p><u>IEL Update</u></p> <ol style="list-style-type: none"> ISP meetings completed in October ESL Benchmarking to be completed in November Collaborative Response Model Update |

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| | <ul style="list-style-type: none"> • Weekly Mtg with teachers (Friday during Liturgy) <p><u>VTRA Training</u></p> <ul style="list-style-type: none"> • Violence Threat Risk Assessment <ul style="list-style-type: none"> ◦ Nov 2,3 |
| <p>2. C. a. Chairperson Report - Laurie Kerkhoff</p> <p>2. C. b. Vice Chairperson Report - Carla Gouw</p> | <p>C.A Laurie will be going to a meeting Monday Nov 29. Other chair board members are invited. Monday March 7, 2022 will be another meeting ASCA April 24, 2022 meeting</p> <p>C.B Nothing to report</p> |
| <p>2. D. Treasurer Report Laurie Untereiner</p> | <p>As of November 4, \$1047.60 in the account.</p> |
| <p>2. E. Trustee Report - Tom Machacek</p> | <p>2.E. Tom is the new school board Trustee, and comes with good experience in the process. As it stands for Board members, there are two existing and the rest of the members are new. Policy review of the Early retirement program was discussed, it helps to plan for the future staffing. The Board meets once every month.</p> |

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| 2. F. Teachers Report - | 2.F. Nothing to report at this time. |
| 2. G. Student Report - a. Sr High - Sophia Reyes b. Jr High - | 2.G Nothing to report at this time. |
| 2. H. Parish Priest Report - Fr. Philip Van Ting Le | 2.H. Nothing to report at this time. |
| 2. I. Community Member Report - Tamara Miyanaga | 2.I. Nothing to report at this time. |
| 3. Other Business a) Set School Council Meeting dates for the 2021/2022 year b) ASCA workshop for help on making amendments to School Council Bylaws and Policies c) Thank you gift to Pat Bremner | a) 2021/2022 School Calendar Meeting Dates will be set for Tuesdays. * Jan 18 2022, Feb 8, March 15, April 12, May 24 b) ASCA Workshops - Catherine K motioned for the Parent Council to approve the payment of a Workshop to update Parent Council Policies up to \$200. Seconded by Laurie U. All in Favor. Motion Carried. c) Pat was a Trustee with us for 8 years. |

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| | <p>Carla would like to motion to purchase a Mass Card and a Food Gift Card for a total of \$60.00.</p> <p>Seconded by Laurie U. All in Favor. Motion Carried.</p> |
| <p>4. Additions to Agenda</p> <p>A.</p> | NA |
| Next Meeting: | Jan 18, 2022 at 6:00 at SMS. |
| Adjournment: | Adjournment by Laurie at 7:17pm |