



## School Council Meeting Agenda

5427 - 50th Street, Taber, Alberta T1G 1M2

Phone: (403)223-3165 Fax: (403)223-4233

**Date: Tuesday, Jan 18, 2022 via Zoom**

**Time: 6 pm**

**Attendance:**

Name	Position	In Attendance	Regrets
Mark DeJong	Principal	Yes	
Josh VanUden	Associate Principal		
Laurie Kerkhoff	Chairperson	Yes	
Carla Gouw	Vice-Chairperson	Yes	
Catherine Kerkhoff	Secretary	Yes	
Laurie Untereiner	Treasurer	Yes	
Tom Machacek	Trustee	Yes	
Sophia Reyes	Sr High Student Rep	Yes	
	Jr High Student Rep		
	Teacher Rep		
Fr. Philip Van Ting Le	Parish Priest		
Tamara Miyanaga	Community Rep	Yes	
Marissa Cruzat	Parent	Yes	
	Parent		
	Parent		
	Parent		
	Parent		

AGENDA ITEM <ol style="list-style-type: none"> <li>1. Call to Order Items</li> <li>2. Discussion from Reports</li> <li>3. Other Business: <ol style="list-style-type: none"> <li>a) Set date to meet with executive to amend Operating Procedures</li> <li>b) Motion to approve funds for academic award (\$50 for English 30-1)</li> </ol> </li> <li>4. Additions to Agenda <ol style="list-style-type: none"> <li>a)</li> <li>b)</li> </ol> </li> <li>5. Next Meeting Date</li> <li>6. Adjournment</li> </ol>	MEETING NOTES AND ACTIONS <p>Meeting called to order at 6:05pm. Mark lead the group in Prayer.</p>
<b>1. Call to Order</b> <ol style="list-style-type: none"> <li>a. Opening prayer and treaty acknowledgement</li> <li>b. Welcome and introductions.</li> <li>c. Approval of Agenda</li> <li>d. Approval of last meeting's minutes on Nov 4, 2021</li> </ol>	<p style="text-align: center;"><b>Holy Spirit Catholic Schools acknowledge that the land on which we gather is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta.</b></p> <p><b>C. Tom approved the agenda. Laurie U. Seconded.</b>  <b>D. Catherine Approved the minutes. Laurie Untereiner Seconded the meeting minutes from Nov. 4, 2021.</b></p>
<b>2. A. Principal's Report -</b> <a href="#">Mark DeJong</a>	Report <ul style="list-style-type: none"> <li>- Preparation for the new curriculum is beginning at St. Mary's. Essentially, teachers in the board are drafting resources for Sep. 2022 in gr. 6 ELA, Math, and PE. Fortunately, these changes are stand alone courses for St. Mary's as we only have the grade 6 courses to prepare for.</li> <li>- Registration for next year is open online.</li> </ul>

	<ul style="list-style-type: none"> <li>- Students completed Our School Survey last week. Results will be shared with the School Council when data analysis is completed.</li> <li>- We're in the finalizing courses and enrollment for semester 2. This includes graduation checks and class schedule shuffling. This typically impacts the general makeup of classes regarding both teachers and students.</li> <li>- Like most places, we are beginning to feel a staffing shortage with COVID. We have maintained operations through subs and administration coverage.</li> </ul>
<p><b>2. B. Associate Principal's Report -</b>  <a href="#">Josh VanUden</a></p>	<p><b>Associate Principals Report</b></p> <p><b>DREC Report</b></p> <ol style="list-style-type: none"> <li>1. Spiritual Development Day - March 14, 2022</li> <li>2. Together on the Journey Faith Plan <ul style="list-style-type: none"> <li>• Faith Plan Consultation Moved to <b>Mar 1, 2022</b></li> <li>• Common Faith Formation for all schools</li> <li>• Evangelization Opportunities for Staff</li> <li>• Friday Liturgies and Mass at the Parish are still ongoing.</li> </ul> </li> <li>3. Religious Education - Professional Learning <ul style="list-style-type: none"> <li>• Environment and Prayer Tables Review</li> </ul> </li> <li>4. Ash Wednesday (March 2)/Lent <ul style="list-style-type: none"> <li>• March 2 -1pm at S. Mary's</li> </ul> </li> <li>5. Synod on Synodality <ul style="list-style-type: none"> <li>• Diocese will be promoting this Synod</li> </ul> </li> </ol> <p><b>Important Dates</b></p> <ul style="list-style-type: none"> <li>• World Day of the Sick - February 11, 2022</li> <li>• Ash Wednesday – March 2, 2022</li> <li>• World Day of Prayer - March 4, 2022</li> <li>• Spiritual Development Day – March 14, 2022</li> <li>• Good Friday – April 15, 2022</li> <li>• Easter Sunday – April 17, 2022</li> <li>• Catholic Education Week - May 23-27, 2022</li> <li>• World Catholic Education Day – May 26, 2022</li> </ul> <p><b><u>IEL Update</u></b></p>

	<p>1.ESL Update:</p> <ul style="list-style-type: none"> <li>- St. Mary's has 45 students registered as ESL students where another language other than English is spoken at home.</li> </ul> <p>2. Collaborative Response Model Update</p> <ul style="list-style-type: none"> <li>• Weekly Mtg with teachers (Friday during Liturgy)</li> <li>• Transition meeting During Exam week for Semester 2</li> </ul> <p>3. Exam Week Jan 20-27</p> <p>4. Semester 2 Starts Jan 28</p>
<p><b>2. C. a. Chairperson Report -</b>  <a href="#">Laurie Kerkhoff</a></p> <p><b>2. C. b. Vice Chairperson Report -</b>  <a href="#">Carla Gouw</a></p>	<p>Pat Bremner was given a Thank You card along with a mass card and gift certificate for \$50 at the Com n Eat restaurant, in appreciation for all her years as our school trustee. As per the motion at the last meeting, \$60 was reimbursed to Laurie Kerkhoff for the gift to Pat.</p> <p>Pat send the following email to the Council on Nov 10, 2021  <b><i>"I did not expect a "thank you" gift and am a bit overwhelmed! The Mass card is an exceptional gift; our lives are in desperate need of prayer and the Eucharist. And, I love Com n Eat!</i></b></p> <p><b><i>Thank you. My terms as trustee and my time with St Mary's were great gifts to me.</i></b></p> <p><b><i>I will hold all of you in prayer as you work to help the students at St Mary's</i></b></p> <p><b><i>Pat"</i></b></p> <p>Attended the Zoom meeting with the School Council Chairpersons and the Board of Trustees on Nov 29, 2021</p> <ul style="list-style-type: none"> <li>- Year 3 Faith Plan Overview</li> <li>- School Council fundraising</li> <li>- Transportation update</li> <li>- Vaccination Status Program/Protocols</li> <li>- Technology during COVID</li> <li>- Role of the Board</li> <li>- AERR 2020/2021 Summary</li> <li>- Other items tabled due to time</li> <li>- <b>Next meeting March 7, 2022</b></li> </ul>

Attended the ASCA Workshop (via Zoom) with our executive on School Council Operating Procedures on Dec 13, 2021

- Executive will now need to meet to amend current policies

We received funding from Alberta Education for the ASCE Grant (Alberta School Council Engagement Grant)

- Each school council has \$500 to use towards strengthening parent engagement with school councils. It is to be used to help provide school councils with the knowledge and information needed to run School councils..
- The grant is for School Councils. It cannot be used by any of the fundraising societies. It must be used by the School Council.
- The grant is to be given to the school and made available to the School councils. The Holy Spirit School Board Finance department set up a separate account in our SGF/Kev accounts where the money will need to be deposited. The funds can then be used by the school councils for engagement purposes.

*- Per AB Ed Funding manual examples of parent engagement activities and projects that funds can be used for include:*

- *workshops for parents to increase capacity for school council members;*
- *information sessions on how parents can support student learning at home and at school;*
- *parent resources and workshops on important topics such as, mental health and wellbeing, cyber bullying, healthy living, etc.;*
- *programs to support multi-cultural and Indigenous families including, English language learners and First Nations, Metis and Inuit learners;*
- *parent resources and tools in multiple languages;*
- *events to engage parents on important local issues;*
- *parent engagement in promoting the value of arts;*
- *trainer/facilitator costs for the professional development, workshops or sessions associated with the above.*

*Examples of non-allowable expenses include:*

- *entertainment costs, meals, snacks, other food*
- *no capital asset purchases*

	<ul style="list-style-type: none"> <li>• <i>activities that have already taken place</i></li> <li>• <i>organization memberships or conference fees</i></li> <li>• <i>fundraising events</i></li> <li>• <i>prizes or incentives to parents and/or students</i></li> <li>• <i>payment to school board staff including honoraria, gifts</i></li> <li>• <i>entertainment activities such as barbeques, volunteer teas, movie nights, dances, concerts or performances, etc.</i></li> </ul> <p><i>All funds provided must be spent in the school year in which they are allocated. Any unused funds must be returned to Alberta Education</i></p> <p>The \$200 for the Operating Procedures workshop has been taken from this grant instead of the School Council account funds.</p>
<b>2. D. Treasurer Report</b> <a href="#">Laurie Untereiner</a>	Laurie U will send us the report as it becomes available.
<b>2. E. Trustee Report -</b> <a href="#">Tom Machacek</a>	Relatively quiet because of Covid. They met with elected officials in the area to discuss local issues including covid and the curriculum. Chris Sumner will be retiring out of Bow Island after this year.
<b>2. F. Teachers Report -</b>	NA

<b>2. G. Student Report -</b> a. Sr High - <a href="#">Sophia Reyes</a> b. Jr High -	a. Exam week is coming up. Leadership committee focusing on mental health. In the atrium they set up a board about stress during exam week and it seems like there was good uptake in the school which is encouraging.
<b>2. H. Parish Priest Report -</b> <a href="#">Fr. Philip Van Ting Le</a>	Not Present
<b>2. I. Community Member Report -</b> <a href="#">Tamara Miyanaga</a>	Report is available to all. Key Notes: Membership is only \$5.00 please look into joining. <ul style="list-style-type: none"> <li>- Coldest Night of the year.</li> <li>- Town of taber drop in activities</li> <li>- Library is available for use.</li> <li>- Feel free to read the document from Tamara as well as the Facebook and Website page</li> </ul>
<b>3. Other Business</b> <ul style="list-style-type: none"> <li>a. Set date to meet with executive to amend Operating Procedures</li> <li>b. Motion to approve funds for academic award (\$50 for the English 30-1 award)</li> </ul>	<ul style="list-style-type: none"> <li>a. Meeting set up for Monday March 7 for the executive to meet in person at the school, 6:00pm.</li> <li>b. Catherine motions to approve funds to pay for the English -1 Award, Laurie Untereiner seconded. Motion carried.</li> </ul>
<b>4. Additions to Agenda</b>  a. b.	

<b>Next Meeting:</b>	<b>Tuesday, February 8, 2022 at 6pm via Zoom</b>
<b>Adjournment:</b>	<b>Meeting Adjourned at 6:48 pm</b>